



Job Opportunity

State Controller's Office

Position: Staff Programmer Analyst (Specialist) or
Staff Information Systems Analyst

Statewide

Location: Administration and Disbursements Division
300 Capitol Mall, Sacramento, CA 95814

Issue Date: May 5, 2000

Final Filing Date: Until Filled

Contact/Telephone:

Artesia Walton, (916) 445-1720

Who May Apply: Individuals who are currently in this classification, eligible for lateral transfer or promotion, or reachable on a certification list

California Relay Service: 1-800-735-2929

Position Number(s): 051-131-1581-003

Please call (916)323-3055 to request reasonable accommodations

Scope of the Position:

This position assists the SCO Information Security Officer in the administration, enhancement, monitoring, and enforcement of SCO's Information Security Program to ensure data integrity, confidentiality, and privacy.

Duties and Responsibilities:

Candidates must perform the following essential functions with or without reasonable accommodations

Major duties include:

- Assist in the design, development, implementation, and maintenance of security controls for microcomputers, LANs, and WANs.
- Review network change requests from SCO client agencies to maintain security functions for data protection, user authentication, and teleprocessing network protection.
- Administer SCO's Virus Protection Program.
- Review applications for the use of new information technologies (e.g., fax/modems, imaging, Internet, client/server, TCP/IP, TN3270) to assess security implication and recommend appropriate security measures.
- Provide technical consultation and support to SCO divisions and clients on production functions relating to information security.
- Monitor SCO's automated environment for security violations.
- Assist in administration of physical security systems.

Desirable Experience/Qualifications:

- Knowledgeable about microcomputer processing environments (e.g., DOS, UNIX, WINDOWS, WINDOWS/NT, Novell Netware) and network configurations (e.g., ethernet, token-ring, gateways, routers, etc.)
- Familiarity/experience with Microsoft Office suite and other microcomputer software for word processing, spreadsheets, database management, LAN auditing, and Network monitoring.
- An awareness of current technologies and information industry trends as related to information security.
- Background in one or more of the following: MVS operating systems, RACF, TSO, CLISTS, REXX, JCL, VTAM, NCI, Mult-Sess.
- Self-motivated and dependable, good analytical, communication, and decision making skills.

Applications will be screened and only the most qualified will be interviewed



The State Controller's Office is committed to providing equal opportunity to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age, or sexual orientation.



How to Apply:

Please submit a STD. 678 State Application and Résumé to:

State Controller's Office

Administration and Disbursements Division

Information Security Office, Suite 1510

300 Capitol Mall

Sacramento, CA 95814

Attn: Anna Merjil